

CITY OF GASTONIA PRE-EMPLOYMENT APPLICATION QUESTIONNAIRE

PLEASE ANSWER THE FOLLOWING QUESTIONS COMPLETELY

Full Legal Name: _____ Nicknames: _____

Full Address: _____
NUMBER STREET CITY STATE ZIP CODE

Sex: _____ Date of Birth: _____ Age: _____ Social Security #: _____

Place of Birth: _____ Height: _____ Weight: _____ Eyes: _____ Hair: _____

Home Phone: _____ Work Phone: _____ Cell: _____

Position for which you are applying: _____

How did you find out about this position (please check one)? Web site TV/Radio Ad
 Word of mouth Job/Recruiting Event Other (please list) _____

If you have ever been requested to submit to a polygraph examination before, please give the reason for the examination, the location of the test and/or the Agency administering the test, the outcome of the test below:

<u>Year Taken</u>	<u>Reason for Examination:</u>	<u>Agency Involved:</u>	<u>Test Results:</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

READ THE FOLLOWING VERY CLOSELY

You are taking the polygraph test for the purpose of employment as a police or fire department employee. Throughout the remainder of this booklet, you will be asked to make admissions about your prior life. Based on those admissions, the polygraph examiner will ask you a series of questions, including relevant and irrelevant questions to determine if you have been completely and totally truthful in this booklet. It will be difficult for you to successfully complete the polygraph step of your processing if you falsify, misrepresent, or lie about the facts; or, if you leave out, neglect to mention, or purposely withhold any information about your background.

Your polygraph examination will cover only the issues covered in this booklet and discussed with the polygraph examiner during your pre-test interview. There will not be any trick or prying questions. However, in every area you must be sure that you are completely frank, and totally honest in answering the questions.

If you have a question about any of the sections/questions in this booklet, please ask the Internal Affairs investigator. Your failure to ask questions will be construed as understanding the question.

If, in order to answer any question, you need additional space, check the appropriate box and write on the back of that page.

Be sure to read each line carefully, as there are boxes that must be checked in the test booklet.

Section 1

Employment Information

If you have ever applied with other police or fire departments, please complete the following:

<u>AGENCY</u>	<u>DATE</u>	<u>APPLICATION STATUS</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

() Check this box if you need additional space and continue on the back of this page.

() Check this boxes if you have **never** applied with another police or fire department.

If you have ever been fired or asked to resign from any job since your sixteenth (16th) birthday, please complete the following:

Employer: _____ Address: _____

Dates of Employment: _____ until _____ Job Title: _____

Reason for Termination: _____

Employer: _____ Address: _____

Dates of Employment _____ until _____ Job Title: _____

Reason for termination: _____



Employer: _____ Address: _____

Dates of Employment: _____ until _____ Job Title: _____

Reason for Termination: _____

Employer: _____ Address: _____

Dates of Employment _____ until _____ Job Title: _____

Reason for termination: _____

() Check this block if you need additional space and continue on the back of this page.

() Check this boxes if you have **never** been fired or asked to resign from any job.

The polygraph examiner is authorized by the City of Gastonia to ask you if you have been truthful in listing **all** jobs from which you were fired or asked to resign and if you have listed all police or fire departments, in which you have previously applied.

Section 2

Theft From Employer

Many people have taken things from places where they have worked, which they did not have permission to take. The items taken may be cash, merchandise, or property. Whether you realize it or not, the act of taking any of these items from an employer is theft. You may have simply borrowed one of these items and forgotten to return it, given merchandise or property to another person, or padded your expense account; however, if you have taken anything from an employer, which you did not have permission to take, then you have committed theft.

In the space provided below, please list everything you have ever taken from an employer, since you sixteenth (16th) birthday, which you **did not have permission** to take. Please include the value; the date the item was taken; the name of the employer from which the item was taken; and the length of time in months that you were employed by that employer.

Item Taken	Value	Date	Employer	When Employed
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____
_____	_____	_____	_____	_____

() Check this box if you need additional space and continue on the back of this page.

() Check this boxes if you have **never** taken any item from any employer.

If you would like to provide an explanation regarding the above listed items, please do so here:

The polygraph examiner is authorized to ask you questions about your **failure to list any theft from an employer** that you recall having committed, which you did not list above.

Before going to the next section, be sure that you have not failed to list any thefts from an employer that you might have committed.

Section 3

Criminal Activity

You are applying for a position, which is responsible safeguarding lives and protecting property. Consequently, the police department is concerned with your participation in, or commission of, any crime listed below. If since your sixteenth (16th) birthday you have committed or participated in any of the acts listed below, **you must check the box indicating participation in the act.** The police department does accept certain levels and types of criminal behavior; however, you must admit to those acts to successfully complete the polygraph step of the process. Following this section, you will be given ample opportunity to explain your participation in these acts.

Again, **be sure to acknowledge you participation, commission, arrest, conviction, or questioning for any of the following acts** which occurred after your sixteenth (16th) birthday:

- 1- any act of unlawfully taking the life of another human being.
 Yes No
- 2- any act of unlawfully abducting another person.
 Yes No
- 3- any act of assault by striking another person with the intent to hurt the other person.
 Yes No
- 4- any act of rape either by force or threat of injury.
 Yes No
- 5- any act involving hurting, harming, or attempting to hurt or harm another person: using a firearm, knife, club, or any other deadly weapon.
 Yes No
- 6- Any act involving hurting, harming, abusing, striking, or injuring any person under the age of fifteen (16) years old.
 Yes No
- 7- Being married to two (2) persons at the same time.
 Yes No
- 8- Any act involving taking or keeping a child under eighteen (18) years of age out of the state in which the child resides, in violation of a judgement or order of a court disposing of the child's custody
 Yes No
- 9- Any act of starting a fire or causing an explosion to damage or destroy a building, habitation, or vehicle belonging to another person or building, habitation or vehicle that belonged to you which was insured
 Yes No
- 10- Any act involving the intentional damage or destruction of any property belonging to another person
 Yes No
- 11- Any act involving breaking into a building, habitation, or portion of a habitation or building in order to steal something.
 Yes No

- 12- Any act of breaking into a coin-operated device in order to steal property, merchandise, cash, or to obtain services.
 Yes No
- 13- Any act of breaking into or entering a vehicle of any kind, including cars, pickups, trucks, trailers, box cars, vans, or motor homes; in order to steal any cash, property, or merchandise.
 Yes No
- 14- Any act involving entering, or remaining on, the property of another, knowing that you did not have the permission of the owner to do so.
 Yes No
- 15- Any act which unlawfully deprives an individual of property, cash, or merchandise through appropriation, theft, theft under false pretenses, theft from person, shoplifting, swindling, passing a worthless check, embezzlement, extortion, changing price tags, receiving stolen property, unlawfully receiving a service without paying for it, or stealing vehicle accessories, or any other form of theft. This does not include previously mentioned thefts from employers.
 Yes No
- 16- Any act involving forgery of any writing, document, signature, money, and legal document, license, contract, credit card, check, security agreement, will, deed, or deed of trust, with the intention to defraud or harm any person or business.
 Yes No
- 17- Any act involving stealing a credit card, presenting a credit card to obtain property or services fraudulently, using a credit card without the consent of the person to whom the credit card was issued, using a credit card you knew was expired, using a fictitious card or number, using a stolen credit card, selling a credit card, buying a stolen credit card, forging a signature on a credit card receipt, or in any way attempting to commit theft or to steal from any by using a credit card.
 Yes No
- 18- Any act involving the theft of a vehicle, use of a vehicle without the owner's consent or joyriding in a stolen vehicle.
 Yes No
- 19- Any act of telling a lie, falsehood, or misrepresentation of any fact while under oath or upon a sworn or notarized document.
 Yes No
- 20- Any act involving bribing or attempting to bribe any government officer or employee.
 Yes No
- 21- Any act related to filing a false report to any peace officer.
 Yes No
- 22- Any act involving impersonating a peace officer, police officer, law enforcement official, or any other government official.
 Yes No
- 23- Any act involving resisting a police officer or any peace officer in making any arrest or detention of any person including yourself or another.
 Yes No
- 24- Any act involving fleeing from, running from, or evading by any means including on foot or by vehicle, a police officer who is attempting to arrest, detain, or question you or any other person.
 Yes NO

- 25- Any act involving disturbing the peace, including using abusive, profane, or vulgar language to incite a breach of the peace, fighting in a public place, threatening another in a public place, or looking into the window of any person for lewd purposes.
 Yes No
- 26- Any act involving the receipt of compensation or anything of benefit for any act of prostitution committed by yourself or any person, or forcing any person by threat or physical force to commit any act of prostitution.
 Yes No
- 27- Any act involving the unlawful possession of an explosive device. Machine gun, sawed-off shotgun or rifle, armor-piercing ammunition, or silencer.
 Yes No
- 28- Any act involving gambling, except for gambling in private places in which all persons engaged in gambling have an equal chance of winning or losing and no person receives anything other than his own winnings, including promotion of gambling, keeping a gambling house, or possession of a gambling device, excluding dice or cards.
 Yes No
- 29- Any act involving any participation in any criminal enterprise or organized crime activity which seeks to further murder, arson, robbery, burglary, theft, kidnapping, aggravated assault, forgery, gambling, prostitution, promotion of prostitution, distribution of illegal firearms, sale and distribution of drugs, or promotion or sales of obscene materials.
 Yes No
- 30- Any association or participation with gangs that engage in and/or promote criminal activity.
 Yes No

Before going further, be sure that you have checked "Yes" to all of the questions you recall having participated in by commission, arrest, conviction, being questioned about, or that you were otherwise involved in that may be detected by the polygraph test. You will have a opportunity to explain your answers on the next page.

In the space below, you must explain any "Yes" answer that you have given to any of the above items (be sure to include the date of the incident, circumstances, and value of the property involved if applicable)

Question #	Explanation
_____	_____
_____	_____
_____	_____
_____	_____

- Check this box if you need additional space and continue on the back of this page.
- Check this boxes if you have **never** been involved in any of the above listed categories of criminal activity.

If since your sixteenth (16th) birthday, you have been arrested, convicted, detained, or questioned about any crime, except for minor traffic offenses, please explain below:

- Check this box if you need additional space and continue on the back of this page.
- Check this boxes if you have **never** been involved in one of these incidents since your sixteenth (16th) birthday.

Before continuing further, be sure that you have listed all areas of criminal behavior in which you recall being involved.

The polygraph examiner is authorized by the City of Gastonia to ask you questions about any detected or undetected crime in which you have been involved.

Section 4

Military Background

If you have served in the Armed Forces which branch did you serve:

- U.S. Army U.S. Navy U.S. Air Force U.S. Marines U.S. Coast Guard
- Other _____ are you currently active duty _____ Type discharge _____
- Dates of service _____ until _____ Highest rank _____

While in the Armed Forces please list all disciplinary actions, reductions in rank, or Court Martial you received:

- Check this box if you need additional space and continue on the back of this page.
- Check this boxes if you were **never** in the Armed Forces.

Section 5

Drug Sales

The sale of drugs is common in our society. For the purpose of employing personnel for the police department, the City of Gastonia treats the sales of drugs differently. The sale of drugs includes selling drugs to another person **with or without profit to you**; **delivery of drugs** to another person; **transporting drugs** to be sold; **trading drugs** for anything of value; **manufacturing** drugs; **growing** drug plants; or in any other way being involved in an illegal or unauthorized transaction involving drugs. For the purpose of this section, drugs shall include **all legal and illegal drugs**.

In the space provided, please list the **types of drugs sold**; the amount or estimated amount of the drugs sold; your age at the time of involvement; and the number of times that you **sold or traded** the drug. This section is not asking about your personal use of a drug, just sales.

<u>Type of Drug</u>	<u>Amount/Value of Drug</u>	<u>Age</u>	<u>Number of Times</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

In the space provided, please explain the circumstances involved in the above listed drug transaction/activity(s):

() Check this boxes if you have **never** sold or delivered any drug, for any reason at all.

Before continuing, please make sure that you have listed all drug sales in which you recall being involved.

The polygraph examiner is authorized by the City of Gastonia to ask you questions regarding your truthfulness about drugs.

Section 6

Drug Use

Drugs are prevalent in today's society. The City of Gastonia recognizes that it is likely that many applicants have had at least some exposure to or involvement with illegal drugs. The use of illegal drugs is an activity in which you may have been involved. We are interested in identifying to what degree you have been involved in the use of illegal drugs.

In this booklet listed below are some drugs that are illegal to use. Review the list and provide the information requested in the column beside the list.

For our purposes, do **not include** information on drugs that were prescribed to you by a doctor only include those taken **without a prescription or without authority** of a doctor.

<u>Drug Type</u>	<u>Last (Year) Used</u>	<u>Never Used or</u>	<u>Total Number of Times Used (approx)</u>
Marijuana	_____	()	_____
Hashish	_____	()	_____
THC Oil	_____	()	_____
LSD	_____	()	_____
Mescaline	_____	()	_____
Peyote	_____	()	_____
Angel Dust	_____	()	_____
PCP	_____	()	_____
Mushrooms	_____	()	_____
Psilocybin	_____	()	_____
Heroin	_____	()	_____
Cocaine	_____	()	_____
Crack Cocaine	_____	()	_____
Quaaludes	_____	()	_____
Uppers	_____	()	_____
Downers	_____	()	_____
Tranquilizers	_____	()	_____
Amphetamines	_____	()	_____
Biphetamines	_____	()	_____
Ecstasy	_____	()	_____
Preludin	_____	()	_____
Dilaudid	_____	()	_____
Opium	_____	()	_____
Talwan & PAZ	_____	()	_____
Methamphetamine	_____	()	_____
Zannex	_____	()	_____
Speed	_____	()	_____
Inhalants	_____	()	_____
Steroids	_____	()	_____
Prescription Drugs (Illegally)	_____	()	_____

If there are other drugs that you have illegally used since your sixteenth (16th) birthday, list them below:

Section 7

Gambling

Many persons engage in some form of gambling, which is considered any game of chance and skill for monetary gain, such as poker; blackjack; numbers; pyramid and chain schemes; faro; pools; slot machines; horse and dog races; video machines; ect. While some forms of gambling are legal in some places others are not.

In the questions below, describe your participation in **ILLEGAL** gambling.

Which best describes the level in which you gamble: (circle)

Very frequently Often Sometimes Occasionally Seldom Previously Never

How much money have you **won** in the past (12) months: _____ & **lost**: _____

What is the largest amount of money you have won at (1) time since your (**16th**) birthday: _____ Largest amount lost at (1) time: _____

The polygraph examiner is authorized to ask you questions about gambling activity that you may recall and did not list above.

Section 8

Various Background

Do you currently hold a valid Drivers License: _____ Give State and License number: _____

Has your driving privilege ever been suspended or revoked in North Carolina or other State for any reason: _____ If yes, give details below: _____

List any traffic violations you have received in the past (5) years below: _____

In the past (12) months, how many days did you call in sick to work but were not actually sick: _____

In the past (12) months, what is the number of times you have been late to work: _____

Section 9

Prior Police Service

Check this box if you have **never** served in a position as a sworn or commissioned law enforcement officer, police officer, sheriff's deputy, state or federal agent, commissioned reserve officer, or any other position charged and sworn to uphold the law. (If you checked this box, skip this section.)

Check this boxes if you **have had prior police service** and please complete the following questions. These question deal only with your employment as a police officer.

While employed as a police officer, did you commit a felony or misdemeanor, which would have been punishable by incarceration? Yes No If yes, please explain below:

While employed as a police officer, did you ever abuse a prisoner or violate a prisoner's civil rights? Yes No If yes, please explain below:

Have you ever been terminated or resigned from a position as a police officer as a result of an internal investigation or allegation of misconduct? Yes No If yes, please explain below:

While employed as police officer, did you ever use any illegal or illegally obtained drugs? Yes No If yes, please explain below:

While employed as a police officer did you ever confiscate a prisoner's property and make personal use of it? Yes No If yes, please explain below:

Prior police continued

While employed as a police officer, did you receive any formal disciplinary actions as result of a Departmental Investigation?

Yes No If yes, please list/explain below:

While employed as a police officer, did you receive any sustained safety violations?

Yes No If yes, please explain below:

Check this box if you need additional space and continue on the back

Check this boxes if you have **never** been involved in any of the above listed acts as an officer.

Read, Sign, and Date

I claim that I am in good mental and physical condition and I know of no mental or physical ailment that might be impaired by a polygraph interview and subsequent examination(s).

All of the information that I have revealed in this booklet, including the attached Screening Form, is true, correct, and complete. I have not withheld, falsified, or misrepresented any information requested in this booklet. I understand and acknowledge that these questions and my responses can form the basis of questions for any subsequent polygraph examinations.

Applicant Signature

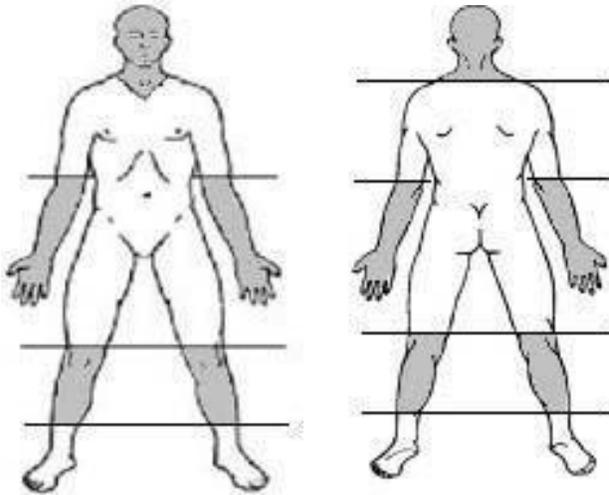
Reviewed By

Date

GASTONIA POLICE DEPARTMENT

SCREENING FORM

APPLICANT NAME:



Gastonia Police Departments Dress Code and Appearance Policy prohibits tattoos or brands anywhere on the face, head, neck or hands. All other tattoos must conform to departmental policy. Tattoos in the areas shaded on the above diagram must not cover more that 25% of each appendage. Tattoos, brands, intentional scarring, or mutilations you have should be marked on the above diagram with a number and described individually below, including the meaning of tattoos, brands or markings. Markings on other parts of the body (non shaded parts on the above diagram) do not need to be listed or described.

1.	
2.	
3.	
4.	
5.	
6.	
7.	
8.	