



Tuesday, January 14, 2020

RE: REQUEST FOR QUALIFICATIONS STATEMENT- WASTEWATER TREATMENT PLANT SECONDARY ELECTRICAL SUBSTATION REPLACEMENT

Two Rivers Utilities, (TRU) is soliciting Qualification Statements from interested firms to provide professional services for a project to install a redundant secondary substation within the Long Creek Wastewater Treatment Plant. This project will involve work in an active wastewater treatment plant, where specific consideration must be given to minimizing outages and maintaining compliance with treatment plant permit requirements.

If your firm is interested in a submittal, the qualification statement must contain the following information:

1. Identification of a project manager and key personnel who will be DIRECTLY responsible for the project, along with summaries of experience, education, tenure with your firm and the location of the office from which the project manager will work. This should include all anticipated sub-consultants and other resources.
2. A summary of pertinent experience and qualifications of the firm relative to replacement of critical electrical equipment in an active wastewater treatment plant, and to similar projects undertaken by the firm, with specific regard to other municipal or governmental type work. References from previous municipal clients must also be included.
3. A description of the firm's and team members' availability to begin work on this project once awarded. TRU expects the selected firm to commence work in April 2020.

Please limit the qualifications statement to fifteen (15) pages. Submit one (1) PDF copy via email to Kyle Butler (kyleb@tworiversutilities.com). All qualification statements must be received by 5:00 pm on Friday, February 14, 2020.

All questions pertaining to this RFQ must be received no later than 5:00 pm on Wednesday, February 5, 2020. Direct all questions to Kyle Butler (kyleb@tworiversutilities.com). If necessary, an addendum will be posted to address any questions or clarifications by 5:00 pm Monday, February 10, 2020.