



SIGN PERMIT FEE SCHEDULE

(Effective November 19, 2008)

Part I- General Sign Permit Fees

Freestanding signs:

- Building Permit: \$80.00 minimum for first \$10,000 cost, plus \$3.00 for each \$1,000 cost over \$10,000.
- Electrical Permit (applies only to lighted sign): \$80.00 flat fee.
- Zoning Permit: \$50.00 flat fee.
- (Refacing Only- (no structural or electrical work): \$50.00 zoning fee only applies

On-building lighted signs (per business premise):

- \$100.00 flat fee for first sign, plus \$50.00 for each additional sign

On-building non-lighted signs (per business premise):

- \$50.00 flat fee for first sign, plus \$25.00 for each additional sign

Exempt from fee includes miscellaneous on-building signs such as small placards, directories, temporary signs, etc. that typically do not involve field inspections.

Freestanding signs for home occupations will be charged the same as existing flat fee (\$50.00).

Note: A 5% technology fee is added for all of the above as with all other building and zoning permits.

The above sign permit fee schedule is effective November 19, 2008. This fee schedule is based upon our general 80% cost-of-service recovery applied to other building inspections construction permits. We also conducted a survey of 21 other permitting jurisdictions in the region to verify that this schedule is in line with the average of the jurisdictions surveyed.

Part II- Electronic Changeable Message Boards (typically, LED Changeable message signs)

- Freestanding or other exterior building-mounted: \$400.00 added fee (*Note: typical installed cost of a monochrome LED board 32sf with required control system is around \$25,000.00, color \$40,000.00*)
- Storefront window type: \$150.00, added fee.

For more information, please contact:

Building Services: 704-866-6729

Planning Department: 704-866-6746